**GARSINGTON PARISH COUNCIL (DRAFT MINUTES)**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 3rd October 2016, commencing at 7.30pm. The Chairman Chris Wright presided, present were Cllrs Mike Patrick, Richard Betteridge, Judy Westgate, Paul Bolam (left 8.30pm), Matthew Dovey, District Councillor Elizabeth Gillespie (left 8.05pm), County Councillor Lorraine Lyndsay-Gale (left 8.05pm) with L Stevenson in attendance. Also present were 3 members of the public.

10/16/1 Apologies for Absence

Cllr John Hieatt – Family illness

Cllr Anne Eastwood - holiday

1016/2 Declarations of Interest

Cllr Mike Patrick – ramp at Elm Drive

10/16/3 Public Participation

No matters raised

10/16/4 Minutes of the Monthly Meeting held on 5th September 2016

The minutes were agreed and signed.

10/16/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

District Councillor Elizabeth Gillespie reported that she had been unable to find any source of funding for speed recording devices.

Cllr Paul Bolam reported that he had the key to the playground car park, presently, only the grasscutters have the key to the top gate, Cllr Paul Bolam will arrange for a copy to be cut.

Cllr Chris Wright brought up the matter of the tall Leylandii next to the wall of the old stone cross. The Parish Council may have to pay £400.00 under relevant legislation to pursue cutting these trees down to a ‘neighbourly’ height. District Cllr Elizabeth Gillespie agreed to look into alternatives and report back.

10/16/6 County Councillor’s Report

The report was circulated.

County Cllr Lorraine Lyndsay-Gale reported that the County will pay for white lines to be installed for traffic calming. Cllr Chris Wright asked if the Parish Council wanted to pay for other work to be done, would the County supervise the work, County Cllr Lorraine Lyndsay-Gale said this was the case.

Cllr Matthew Dovey commented on the swift repair of potholes in Combewell following damage to 3 cars, County Councillor Lorraine Lyndsay-Gale recommended the pothole reporting line - potholes need to be a certain depth to be repaired and a photograph sent in.

10/16/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that officers had not received evidence of the ‘special circumstances’ relating to 9 Kiln Lane and the applicant had now exceeded the time limit and so it is likely that the application would formally lapse and a new application would be needed. Cllr Mike Patrick reported that there was still activity on the site but appeared that no one was living there.

Cllr Elizabeth Gillespie reported that SODC has refused to sign the document to increase their share of housebuilding by 4,900 homes.

Cllr Chris Wright mentioned the outline plan sent to the Parish Council from representatives of Brasenose College for a large development in the area near Northfield Brook at the end of Oxford Road. District Cllr Elizabeth Gillespie had not been approached by Barton Willmore/Gallaghers concerning this development near Northfield Brook, all local contact is pre- application. County Cllr Lorraine Lyndsay-Gale declared an interest as part of the land near Guyden’s farm is owned by the County Council.

The Parish Council agreed to not have a presentation from the representatives of the College, Clerk to write to them stating this.

The proposed development at Chalgrove is still the preferred option for SODC and District Cllr Elizabeth Gillespie hopes for a decision at the end of the month.

Cllr Chris Wright stated that increased road traffic would be a concern for Garsington. District Cllr Elizabeth Gillespie confirmed that options would be presented to the district council.

Cllr Matthew Dovey was concerned over the continuation of the village bus service, District Councillor confirmed it would still run.

Cllr Paul Bolam wished to note that part of the outline plan sent to the Parish Council for the Northfield Brook development included an area on Oxford Road that was highlighted for affordable housing by the Parish Council and turned down by SODC several years ago.

10/16/8 Balances and cheques for signature

Barclay’s Current Account at end of August 2016 - £22,459.68

Receipts –

2nd half precept £11,000.00

Cheques received for advertising in the Parish Newsletter £288.00 (representing Stonor Park £48.00, Trident £120.00, Executive Alarms £120.00)

The following cheques were approved and signed

BDO audit for year ending 31/3/2016 - £240.00

With a letter from the Auditors to confirm conclusion of the audit with no matters arising.

Cllr Judy Westgate for purchase of wild flower seeds - £151.00 (from Queen’s birthday grant)

Clerk’s salary September - £359.25

Hopethruhorses July 1st – October 1st - £187.50

BGG Grasscutting Sept - £471.22

BGG Urban Maintenance - £420.00

10/16/9 Budget

The budget documents were circulated.

Cllr Chris Wright noted that the income from advertising was lower than expected, and no income yet received for burial fees. The Clerk agreed to contact the vicar regarding the burial fees outstanding.

Clerk also agreed to check that the insurance policy did not have an upper age limit for volunteers.

Cllr Chris Wright also wanted to know the position of volunteers and training and the use of power tools. Cllr Richard Betteridge is preparing a comprehensive document on this.

Clerk to find out what example costs might be from the insurance company.

10/16/10 Planning

P16/S0989/HH - The Red Lion 35 Oxford Road. 1st amendment proposed 2 storey extension and alterations to existing dwelling. Excavation works to reduce land levels to rear of property and creation of a raised deck. No objections were raised, approved.

P16/S2923/FUL – South Oxford Business Centre. Proposed conversion of indoor riding school to create 8x2 bedroom ground floor flats and 2x1 bedroom ground floor flats with parking and cycle storage and shared amenity space. No objections raised, approved.

P16/S1971/FUL – 4 Elm Drive. 2nd amendment to proposal to demolish existing internal and external walls and erection of a replacement dwelling reducing the ridgeline. Agreed that objections raised to the original plan still stand, not approved.

10/16/11 Correspondence to Chairman and Clerk

The Clerk had received a complaint about 2 loose dogs running around the village causing problems at the primary school and with traffic. The community police were notified and it appears all is sorted.

10/16/12 Playground

The annual RoSPA report was circulated. Cllr Paul Bolam indicated that he would like to be present at the next inspection. Medium level risk items to be dealt with include the depth of the bark on the aerial runway and missing fence panels. Cllr Paul Bolam will attend to the missing fence panels and Cllrs agreed to pay for extra bark following rotavation of the surface.

10/16/13 Village Maintenance

Disabled ramp at Elm Drive shops – Cllr Richard Betteridge informed the meeting that Tony Wyer was applying for full planning permission on behalf of the Parish Council.

Old wall behind stone cross – Cllr Paul Bolam has begun the application, he will ask Roger Heath-Brown for a bio-diversity report to support the application.

Defibrillator at Willow Close – no response from Pye Homes yet regarding a request from the Parish Council for permission to put up protective metal posts.

Parsler’s Piece – A strip of land that is between the existing fence and residents in Combwell is now overgrown and difficult to manage. Cllr Richard Betteridge recommended moving the fence to their boundary, subject to consultation with residents. Also, the boundary backing on to Oxford Road is overgrown with trees. Cllr Richard Betteridge recommended subject to consultation with residents, to thin the trees and remove the brambles to allow access to manage.

10/16/14 Village Bus Service

Cllr Matthew Dovey reported that information about the comet service has gone into the Parish Newsletter. He has also had notification of the Community Transport Fund which has money available to set up a minibus service. As the community has to run this itself it is probably not worth bidding for as the funding is for capital not running costs.

10/16/15 Policing/Speed Monitoring

Cllr Matthew Dovey attended the Neighbourhood Action Group, there were 2 car thefts in the village over the last few months. The NAG would be happy to put on an action day for the village if required.

10/16/16 Broadband Cabinet – The Green

Cllr Matthew Dovey will contact BT again now that the cabinet can be accessed.

10/16/17 Land adjacent to St Mary’s Churchyard

Cllr Chris Wright reported that enquiries are underway between the solicitors and the delineation of the area is marked out – a curve joining SW corner of the church to S of the gate by the Gizzel. By the next Parish Council meeting, there should be a draft contract.

10/16/18 Neighbourhood Plans

Clerk reported that Gayle Wootton is no longer the person to contact. Clerk to contact District Councillor Elizabeth Gillespie for an updated contact.

10/16/19 Any Other Business

Cllr Mike Patrick reported that a fridge was on the pathway outside the Elm Drive shops. Clerk to write to owner and request removal as building work on the ramp will soon start.

Cllr Judy Westgate has wildflower seeds ready and will wait for Cllr Anne Eastwood to return and pick suitable areas to sow.

Cllr Chris Wright reported that grants from TOE up to £5,000.00 are available for projects in the county to enhance habitation for invertebrates and bumblebees. Cllr Judy Westgate to investigate.

Meeting closed at 8.30pm